

# Severalls Jubilee Bowls Club

## HEALTH AND SAFETY POLICY

**1. Severalls Jubilee Bowls Club(SJBC) recognizes its responsibilities under Health and Safety at Work and Leisure legislation to:**

- Provide and maintain a safe clubhouse, safe green, equipment and a safe environment for its members, including volunteers working for the Club and its guests.
- Ensure hazards and risks are identified and that there is a regular and recorded risk assessment of the facilities and activities undertaken by the Club.
- Ensure the Club takes appropriate preventative and protective measures.
- Promote awareness of Health and Safety encouraging best practice to all members.
- Ensure the policy is reviewed regularly and monitored for effectiveness.

**2. Organisation and Responsibilities**

Responsibility for ensuring that the Club complies with Health and Safety legislation, is vested in the Club's Management Committee. They will conduct a periodic pre-season risk assessment to ensure appropriate measures are in place to eliminate/mitigate risk. In addition, the Club appoints one member as Health and Safety Officer, whose function is at any time to draw to the Committee's attention any risks/hazards.

**3. As a Club Member you have a duty to:**

- Take reasonable care for your own health and safety and that of others who may be affected by what you do or do not do.
- Comply with the Club's Health and Safety Policy.
- Use all equipment provided by the Club correctly and safely.
- Not interfere with or misuse anything provided for your health and safety.
- Wear suitable footwear on the green, either bowling shoes or flat soled shoes approved by the Club. (No Sandals). Comply with the Club's dress code whilst bowling.
- Take care on walkways and surrounds and take special care when stepping onto or off the green. Access steps are available as required.

- **Take care when using electrical equipment and not use damaged or suspect equipment; defective equipment should be taken out of use immediately and reported to the Club's Management Committee.**
- NOT LIFT beyond their capacity and assistance should be sought when lifting, moving heavy furniture or other equipment.
- Store bowls and other equipment safely.
- Take extra care when storing and accessing pushers and two metre sticks.
- Always conduct their activities in a way to minimize the risk of fire; they have a duty to report immediately any fire, smoke, or potential fire hazards. Make sure you are aware of where Fire Extinguishers are placed in the clubhouse.

#### **4. Measures in Place to Mitigate Risk**

- Fire extinguishers are inspected annually and serviced by qualified personnel.
- Electrical installations and portable electrical equipment are subject to periodic inspection and testing.
- Chemicals and Fertilizers are held securely under lock and key.
- Defibrillator to be tested every 4-6 weeks and location made clear to members.
- First Aid Cabinet and Bag to be checked every 4-6 weeks. Location made clear to members.
- Accident Book displayed by the First Aid Cabinet.
- A Warning notice should be displayed if the green has been treated with chemicals.

H&S POLICY: V01 Author: D.Brolly: Approver: